

DoD SCIENTIFIC and TECHNICAL INFORMATION (STIN)

DETERMINATIONS

WHAT CONSTITUTES INFORMATION CONSIDERED AS STIN:

(Ref: DoD Directive 5230.24, paragraph B and Encl 2)

DoD Scientific/Technical Data: Any recorded information related to experimental, developmental, or engineering works that can be used to define an *engineering or manufacturing process* or to design, procure, support, maintain, operate, repair or overhaul *material*.

Examples: research & engineering data, engineering drawings and associated lists, specifications, standards, process sheets, manuals, technical reports, catalog item identifications and related information, and computer software documentation.

DoD Scientific/Technical Documents: Any recorded information that conveys *scientific and technical information or technical data*.

Examples: technical reports (*only* those generated by DoD-funded research, development, test and evaluation programs), memoranda, manuals, notes, papers, or orders; conference proceedings, special reports, instructions, engineering drawings, preprints, annual technology program reports, journal articles, plans, computer software, working papers, theses. It also includes such informational documents as working papers, memoranda, and preliminary reports when such documents have *utility beyond the immediate mission requirement*, or will become part of the *historical record* of technical achievements.

DoD Technical Information: Any information, including scientific information, that relates to research, development, engineering, test, evaluation, production, operation, use, and maintenance of *munitions* and *other military supplies and equipment*.

Formats/Forms of Data, Documents, Scientific/Technical Information:

Paper, film, microfilm/microfiche, transparencies, computer diskettes, E-mail, electronic, oral presentations, audio/video tapes, slides, CD ROM, blueprints, graphic displays, R&D (dimensional) data, formulas, maps, drawings, text, numeric data sets, photographs, computer printouts.

WHAT CONSTITUTES INFORMATION NOT CONSIDERED STIN:

(Ref: DoD Directive 5230.24, paragraph B)

Data, documents, scientific/technical information:

1. involving *day-to-day operational* data used by the warfighter, unless required for scientific and technical analysis and communications and display of information relating to the command and control of operations forces.
2. produced by DoD scientific and technical *intelligence* production community.
3. containing *classified* scientific and technical intelligence, including classified technical documents containing "restricted data" and "formerly restricted data" defined in the Atomic Energy Act of 1954, as amended (Ref AFI 61-204).

4. produced by the DoD *technical data management program*
5. which includes signal intelligence (*SIGINT*), communications security (*COMSEC*) information, and cryptographic, communications and electronic intelligence, or other categories designated by Director, NSA or the Chief, CIA (Ref AFI 61-204, para 1).

OTHER INFORMATION REQUIRING REVIEW:

(primary reviewer in parenthesis, other reviews may be required)
(Ref DoD Directive 5230.9, paragraph B)

1. Prepared statements, transcripts of testimony, and other material provided to congressional committees that may be included in the published records. (PA)
2. STIN before publication or disclosure by DoD contractors. (STINFO)
3. Release of official information in litigation. (JAG)
4. Technical documents that include contractor-imposed limited-rights legends and computer software that includes contractor-imposed restricted-rights legends. Mark in accordand to DFARS, subpart 27.4. (Contracting Officer)
(Ref AFI 35-205, paragraph 7)
 1. Originates, or is proposed for release, in the Washington DC metropolitan area. This includes displays, exhibits, speeches, etc., but does not apply to technical papers intended for presentation at conferences or meetings that do not fall under other categories of required submission. When in doubt, submit for review. (PA)
 2. Is, or has the potential to become, an item of national interest, or has foreign policy implications. (PA)
 3. Concerns high-level military, DoD, or US Government policy. (PA)
 4. Concerns subjects of potential controversy among DoD components or with other Federal agencies. (PA)
 5. Concerns the following subject areas:
 - a. new weapons, weapon systems, or significant modifications or improvements to existing weapons or systems, equipment, or techniques.
 - b. military operations, operations security, potential operations, and significant exercises.
 - c. military applications in space, nuclear weapons, including weapon-effects research; chemical warfare; defensive biological and toxin research, and high-energy lasers and particle beam technology.
 - d. material, including that submitted by defense contractors, involving militarily critical technology.
 - e. communications security, signals intelligence, and computer security.
 - f. others as OATSD/PAD may designate. (PA)

OTHER INFORMATION NOT REQUIRING REVIEW:

(Ref: AFI 35-205, paragraphs 6, 8-10)

1. *Unclassified (added)* information not involving DoD or foreign policy, military operations, nor other subjects listed above.

2. Letters to the editor, book or theatrical reviews when expressing a personal opinion, and works of fiction (short stories, novels, and plays). Such information must not imply Air Force or DoD sanction. Information may be submitted for . . . review when there is doubt to the security classification *or distribution (added)* of the information (also Ref: DoD Directive 5230.9, paragraph D)
3. Signed articles for open publication, unless the information:
 - a. conflicts with the public receiving prompt and complete information on government activities through the usual public information media.
 - b. conflicts with law.
 - c. conflicts with ethical standards or otherwise is incompatible with the responsibilities of government personnel (see DoD Directive 5500I.7, Standards of Conduct).
4. If the information fits the above criteria for not requiring review, it also must not be written in connection with official duties, not done while on duty, not use DoD facilities, property, Government personnel on duty or information from official sources not available to the public.
5. Students in DoD funded school environments are given the widest latitude to express their views. For information remaining in the academic environment prepared in response to academic requirements , review is *normally* restricted only by security considerations. However, even in this situation affix the following statement, "The views expressed in this article are those of the author and do not reflect the official policy or position of the United States Air Force, Department of Defense, or the US Government." AFIT students in civilian academia should check with applicable AFIT regulations prior to release of DoD information. Any student planning to release defense related information in a private and unofficial capacity or make the information available in libraries to which the public has access must submit the material through normal review channels. (Ref. DoD Directive 5230.9, paragraph D).
6. Contractor technical proposals or documents submitted in anticipation of award of contracts. Ref: AFI 61-204, para 2). Normally, these documents are already protected by law from distribution outside the Government selection committee. If a FOIA or legal request is made on these documents, the contracting officer and/or legal counsel will coordinate the release.
7. Information already released into the public domain by an U.S. Government official or official U.S. Government publication. A single disclosure by a commercial publications does not necessarily constitute "public release."
8. Scientific and/or technical principles taught in public institutions.